

**DEPARTMENT OF FISHERIES
JAMMU & KASHMIR GOVERNMENT**

Subject :- Expediting of work approved under various State Sector Schemes for 2017-18 and readiness for the works to be executed during 2018-19.

CIRCULAR

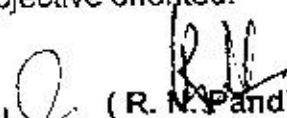
As we are aware that only few days are left in closure of the current financial year 2017-18. You are as such directed to speed up the execution of the approved works under various schemes and the bills in this regard should be cleared from the respective treasuries well before 28th of March 2018. Any laxity/deviation in this regard shall tantamount to action as warranted under rules.

Further, in view of the Government order No.54-PD of 2018 dated; 20-02-2018 forwarded vide Administrative Department's letter No.ASH/Plan/13/2018 dated; 09-03-2018. It is impressed upon all the concerned to adhere to the following lines of action in letter and spirit without fail.

1. The executing agencies shall remain in readiness for taking up the on-going approved projects within the budgetary allocations/approved cost. The necessary spade work in this regard should be completed and ensure the implementation of the plan from the beginning of the financial year 2018-19.
2. The authorization to the extent of 50% of State Capex stands conveyed by Administrative Department/Planning Department & thus the approved works should be geared up without lapse of any time.
3. DPR's of all on going schemes/new works should be submitted to the Directorate in duplicate for onward submission to the concerned quarters.
4. Implementing/executing agencies shall ensure that the procurement and the tendering process be completed latest by 15th of May 2018 positively, which means that all budgeted works must be allotted and supply orders issued or procurements made by the specific timeline.
5. DPRs shall be framed after taking into account soil testing and other technical inputs including structural designs.
6. That in accordance with the Appropriation Bill, the dealing officers/committees framed for the purpose shall prepare the schematic breakup of the allocations and ensure further release of the funds through BEAMS. While finalizing the schematic breakup. It shall be ensured that:-
 - A) All the budget allocations have been maintained strictly.
 - B) All the HCM's commitments, DDB's decisions and planning Department's instructions have been fully and properly accommodated.
 - C) All the budget announcements are accommodated and necessary provisioning made in the schematic breakup.
 - D) Adequate state share for Negotiated Loans, CSS and PMDP is provided for.
7. That the provisions for land acquisition, removal of bottlenecks, utility shifting and furniture/fixtures and machinery equipment etc (for new schemes only), shall be made part of the DPR and no separate provisioning for the same shall be allowed.
8. All the projects in general and infrastructure projects in particular must be supported by technical DPR's and must be prepared by executing agencies in close consultation with user Agency. Only those works shall be authorized for execution as have prior

- administrative approval, technical sanction and sufficient financial backup. All cost revisions must be sanctioned/approved by the competent Authority.
9. That the existing officers/District/Project of Fishery shall go for Asset Mapping with proper Geo Tagging for preparation of asset inventory. This shall help the Govt. to start the process on asset insurance.
 10. In order to prepare Schedule Caste Sub Plan (SCSP) and Tribal Sub-plan (TSP) for development of SC/ST population. Sub-Plan for SC/St communities shall be framed on following conditions:
 - a) That all the village/blocks with 40% or above SC/ST population shall be treated as basic unit of development
 - b) That the dealing officers/committees framed for the purpose shall ensure that SC/ST population are provided funds at least in proportion to their population percentages and documented properly.
 11. That the procurement plan in the next fiscal shall be limited by an outermost cap of 60 days. From conceiving the nature and quantity of public goods and services to be procured to preparing tenders/RFQs/EoIs to finally awarding the contract, the dealing officers/committees framed for the purpose shall compulsory finish the whole process within 60 days. Any spill over in the timeline shall be allowed only under the orders of cabinet based on some cogent reasons. In all other case, deviation from norms shall be automatically visited with the appropriate disciplinary actions.
 12. That the funds for mobility vehicles of officers etc. are to be projected under revenue expenditure budget. However, service vehicles like Ambulance, buses/other functional vehicles etc. shall continued to be part of capex budget.
 13. That the expenditure during the last quarter shall be restricted to not more than 30% of the revised estimates.
 14. Scope of work shall neither be changed nor extended without proper authorization given from competent authority and availability of funds.
 15. The lump –sum provisioning of funds for works should be avoided. The action plan for a particular component of work to be executed during a financial year should be supported with necessary estimates to get the actual requirement of funds.
 16. The execution of works shall be restricted to approved schemes only within the approved cost and no liability shall be created ensuring financial discipline in the system, until specifically authorized by the concerned authority.
 17. It must be ensured that comprehensive exercise be done to remove duplication/replication of schemes to ensure completion/consolidation of on-going schemes and make the state and district plan objective oriented.

No. DF/Plng/2018/8596-8644
 Ser:-15/03/18


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 Government of J&K

Copy for information & necessary action to the :-

1. Joint Director Fisheries Territorial/Projects, Jammu/Kashmir.
2. Chief Aquaculture Engineer Fisheries Srinagar.
3. Sr. Aquaculture Engineer Fisheries Srinagar.
4. Chief Project Officer Fisheries
5. Account Officer, Directorate of Fisheries, J&K.
6. Sr. Project Officer/Project Officer.....
7. Assistant Director Fisheries.....
8. In-Charge Website, Camp Office, Fisheries Nowabad, Jammu for hoisting the circular on the website.